

UKBHC Limited: Board meeting

1. Welcome/Introductions/Sympathies/Greetings

- Simon Betteridge (Chair) welcomed everyone to the meeting, with special welcome to Linda Ross attending her first meeting and to Benedicto Da'Silva who is representing AHPCC in place of Keith Morrison.
- The Chair also offered sincere sympathy to Derek Fraser on the death of his wife.

2. Present

- Linda Ross (LR), Benedicto Da'Silva (BD), Simon Harrison (SH), Martin Garrity (MG), Ed Carpenter (EC), Derek Fraser (DF), Anne Edwards (AE), Paul Graham (PG), Tony Brookes (TB), Simon Betteridge (SB), Derek Johnston (DJ)

3. Apologies

- Keith Morrison, Cameron Langlands, Andrew Todd, Jane Davis, Paul Nash

4. Appointment of temporary Chair

- Not required as SB had been able to join in time.

5. Resignations

- Two resignations were reported to the earlier UKBHC Directors' meeting and now noted by the Board - Maura Devlin and Robert Sloan.

6. New directors

- Three new directors were approved at the earlier UKBHC Directors' meeting and now noted by the Board - Keith Morrison, Linda Ross and Martin Garrity

7. Declarations of interest

- The secretary reported 11 out of 12 have been returned to date. No new declarations were disclosed.

8. Minutes of the meeting held on 22nd September 2021

- Unanimously approved.

9. Matters Arising

- All covered in the agenda.

10. Governance

- Report from governance subgroup – **SB**
 - Whistle blower policy – **SB** drew attention to the sample policy from PSA to be amended. Comments welcome.
- Equality & Diversity subgroup report – Nothing new to report.

- PSA – **SB** noted recent approval from PSA for UKBHC revalidation with a couple of areas for confirmation. He credited Mark Stobert for his work in setting this in motion.
- Risk register - **SB**. Query was raised about possible need to include NES documents which are presently under discussion, with the mitigation that UKBHC is engaged and due to consult with the wider chaplaincy community.
- Organizational update - **DJ** noted updates to the Board.
- Chair of subgroup - It was agreed this should be chaired by a Lay person. Also agreed a new Lay representative is needed on the subgroup. **SB** will follow up.
- Vice-Chair of the Board - It was agreed this should be given careful consideration or whether to enhance Directors' roles.

11. Lead Officers Reports

11.1 Academic Standards

- Review of accredited courses – **DF** reported on application from Martin Luther King House, Southampton. Proposed by **DF**, seconded by **SH**, duly approved. Also proposed to charge new academic providers £1000 and reaccrediting providers £1000. Reaccreditation will be required after 3 years. Proposed by **SB**, seconded by **DF**, duly approved. Providers to be advised.
- CPD/revalidation - **DF** drew attention to the pages of responses previously emailed to the Board.
- Academic advisor update (including Academic Forum) - **DF** noted written report of meeting on 16/11/2021, previously emailed to the Board.

11.2 Professional Regulation/Registration

- Access subgroup – **DF** advised discussions are ongoing, particularly on the areas of associate registration and portfolio. **LR** noted NMC for possible comparison.
- Registration update – **TB** reported as below –
400 active members; 114 provisional; 16 unpaid fees; 20 no cpd; 29 removed; 46 new provisional; 30 new. **TB** to ask similar groups if registration is required, or desirable, for employment and why.

11.3 Professional Advisors/Assessors – **CL** to give full report at March 2022 meeting. Role in SLA discussions to be clarified.

11.4 Professional Conduct

- FtP Screening Committee – **SB** reported on one complaint from a member of the public. Information was sent back, but it was noted the person was not a UKBHC registrant and the complaint was not against professional practice.

Noted there is a potential complaint against a provisional registrant.

Query whether chaplains do/should formally sign to confirm their acceptance of the Code of Conduct. To be considered by the Board.

- Nomination of lead officer – **PN** covering until new nomination.

12. Treasurer's report - EC

- Financial update – reports attached.

EC gave notice of his intention to retire from the Board in June 2023.

Still awaiting response from Inland Revenue re tax position of UKBHC membership.

EC proposed budget for 2022 as presented, **DF** seconded, duly approved.

13. Engagement

- Network for Pastoral, Spiritual and Religious Care in Health (NPSRCH) - **AE** reported the revision of the endorsement documents also completed. **SH** will forward round the Board for any comments. Follow up at March meeting.
- Chaplaincy Forum – **SB** highlighted discussion at the Forum on CPE.
- NES documents consultation – **PG** gave update on changes in Scotland; to advise NES and SPLG and report back to UKBHC by May 2022.
- Communications subgroup (website, newsletter, use of media, engagement events) – **SB** reported work on new website is underway.
- AHPCC/CHCC/NIHCA/SPLGSC – Due to technical issues the meeting ended at this point.

14. Any Other Business -

15. Future Dates:

Board Meetings

Arrangements to be confirmed - if by Zoom, likely to be 9.30am-1.00pm;

if in person, likely to be 10.30am-3.30pm.

Date	Venue
Tues 15 th Mar 2022	Zoom
Thurs 23 rd June 2022	Zoom?
Tues 27 th Sept 2022	London / Zoom?
Thurs 8 th Dec 2022	Zoom?



(Chairperson)

15/3/2022