

**Churches Together in England
27 Tavistock Square
London, WC1H 9HH**

1. Welcome and Introduction

2. Present: Paul Nash, Robert Sloan, Mark Stobert, Mary Currie, Maura Devlin, Derek Johnston, Mark Rodgers, Iain Macritchie, Simon Betteridge, Simon Harrison

3. Apologies: Cameron Langlands, Karen Murphy, Philip Wright, Debbie Hodge, Derek Fraser, Paul Graham

4. Minutes of the meeting held on 9 October 2018 - Corrections below -

- Simon Betteridge & Mary Currie should have been recorded as Apologies.

5. Declarations of interest - None noted.

6. Matters Arising

6.1 Caldicot Issues - Discussion about recent consultations on guidelines, including data protection issues. Chaplains have raised various concerns, including about access to information and ratios.

6.2 Registration Sub-Group - MR reported (see later *). Recommendations were discussed and agreed. Subgroup to discuss further, including academic equivalency.

6.3 Privacy Statement - In preparation.

6.4 Review of accredited courses - Ongoing discussion. DF to take forward. Board were advised that NES is intending a review of competencies/capabilities & criteria for courses. Presently out for tender.

7. Governance - Fr Robert Sloan was introduced as new NIHCA representative. MS advised several potential new lay members have been approached. Board agreed to confirm RS, PG & IMac as new directors from Dec 2018.

8. Lead Officers Reports

8.1 Registration - MR reported 345 registrants of whom 40 provisional, 23 to remove, 132 applications.

8.2 Academic Standards - MS reported on proposed Body of Knowledge Consultation day to be held in Cambridge on 7 March 2019 – 'From Body of Knowledge to Embodied Knowledge.'

8.3 Treasurer - During this interim period expense claims should be directed to PN. Still some practical issues re bank account.

8.4 Professional Advisors - Nothing to report.

8.5 Professional Conduct - There were no issues to report. SB to clarify role of Douglas Seago who had previously agreed to act as Chair of the Fitness to Practice Screening Committee.

9. Newsletter and Website

9.1 MS agreed to send out updated versions of relevant documents.

- 9.2 Profiles needed from some directors, including new ones. DJ to send reminder.
- 9.3 DJ and MS to pull together January newsletter. Any items for inclusion to DJ by mid-December.
- 9.4 SH highlighted need for good website security.

10.0 Any Other Business - No matters raised.

11.0 Future Dates: Board Meetings

- 28 February 2019 @ CtE, Tavistock House, London
- 6 June 2019 @ CtE, Tavistock House, London
- 17 September 2019 in Belfast with engagement event
- 3 December 2019 @ CtE, Tavistock House, London

.....

It was agreed to send out the following report in January 2019 to registered chaplains.

* Throughout 2018 a small sub-group of the Board has been looking at various issues surrounding registration, especially provisional registration. The driver behind this is the awareness that the requirement for a Post-Graduate Certificate in Healthcare Chaplaincy is a significant obstacle for many to achieve full registration .

At the meeting of the Board of UKBHC on 4th December the following was agreed.

1. Provisional registration should be time limited to one five year period. On the third anniversary of provisional registration the registrant will be informed that they have two years to obtain whatever requirements prevent them being fully registered, e.g. Post Grad Certificate in Healthcare Chaplaincy. If that is not achieved by five year anniversary they will be removed from Register. This will take effect from 1st January 2019 and will apply to all existing and future registrants. For those already on the Register on 1st January 2019 the five year period will start on that date.
2. Also from 1st January 2019 the fee for being a provisional registrant will be 50% of the full fee, which at present would mean £25.
3. The Board re-affirm that a Post Graduate Certificate in Healthcare Chaplaincy will still be the usual route to full registration. However they will, parallel to the decisions above, explore creating mechanisms that allow credit being given for existing training. It is envisaged that applicants could present a portfolio of relevant training that may need to be supplemented with other training, but short of a full Post-Graduate Certificate. This may have some cost implications for the applicant, although they would be significantly less than the fees for a Post Graduate Certificate.

We are not sure how this would work and it will take some time to explore creating this mechanism. The sub- group on Registration intend to take this forward early in 2019 with the hope that within three years we could identify such a mechanism and have it activated.