

Annual General Meeting

: Wednesday 26th September 2012,
Faith and Community Centre University Hospitals Birmingham

1. Present: Martin Bradley (MnB), Judy Davies (JD), Derek Fraser (DF) (later arrival),
Derek Johnston (DJ Tom Gordon (TG), Malcolm Masterman (MM) (later arrival), David Mitchell (DM), Mark Stobert (MS), Stephen Thornton (ST), Carol Wilson, Ann Stephenson, Paul Nash, Frances Tyler, Anthony Brookes, Richard Wharton
2. Welcome Richard Wharton welcomed the AGM to the Faith and Community Centre At University Hospitals Birmingham
3. Apologies Mark Burleigh (MkB) Iain Macritchie (IM), Lyn MacIntyre (LM) and Ewan Kelly (EK) Barry Clarke, Emma Louis, Simon Betteridge, Brian Taylor, Jayne Adams, Max Shepherd, Edward Pogmore
4. Minutes of the 2011 AGM
Minutes of the Annual General Meeting of the UKBHC held in Belfast on September 2011 were read out by Mark Stobert and agreed as a true record

Proposed by Malcolm Masterman

5. Constitution
David Mitchel introduced the constitution for adoption

Proposed by David Mitchell
Seconded by Judi Davies

Accepted Unanimously

6. Governance
Tom Gordon presented the paper on governance and emphasised the need to balance the need for continuity with the need for refreshment of the membership

Tom explained the 3 recommendations that were being made.

1. We ask the registrant and lay members if they wish to continue to serve on the Board from the 2012 AGM, at least for a further year.
2. Assuming they all respond in the affirmative, we invite registered members of the UKBHC, through the August newsletter, to offer suggestions as to:
 - a. Who might be invited onto the Board to fill the fourth lay-member place;

b. Who might be suitable to be co-opted if the Board decides co-options are needed (to fill the 'newsletter' place vacated by Tom; to be possible successors for those who may come off the Board at a later stage; to be involved with 'task specific' roles – as per the Constitution; to address the gender balance; etc)

3. For continuity purposes we create a 'rolling retirement' process so that the Board is seen to be:

- a. Finding new blood;
- b. Following its Constitution;
- c. Open and transparent.

Q&As

Richard Wharton asked whether a co-opted members term of office was for four years.

TG Cooption was for specific purposes and not necessarily for a fixed term. TG drew attention to the weakness in the ethnic and gender balance on the board but emphasised that the need for breadth should not be at the expense of depth.

Stephen Thornton emphasised that the board would want to give a strong steer towards the search for new members to be able to carry out the duties and development of the board.

He also mentioned that board members were to have an annual light touch appraisal.

The recommendations were adopted by the AGM

7. Full Board Report

7.1 Treasures Report and Budget

DM presented his report and the audited accounts for 2012

Proposed by David Mitchell
Seconded by Martin Bradley

DM proposed the budget for 2013

Q&A RW asked if the online Introductory Course was to replace the existing courses

No, but academic institutions had been asked to change learning opportunities in accordance with new professional requirements.

It is recognised that other courses have cost implications.

UK Board of
Healthcare Chaplaincy

